

Graduate Student Scholarship Implementation Guidelines

Master's Program in Biodiversity,

International College,

National Taiwan University

Approved by 1st Program Affairs Meeting on September 3, 2021
Amended and approved by the 3rd Program Affairs Committee Meeting on April 19, 2022

- Article I National Taiwan University International College Master's Program in Biodiversity (hereinafter called "MPB Program") formulates the *Master's Program in Biodiversity Enforcement Rules for Graduate Student Scholarships* in accordance with the *National Taiwan University Regulations for Graduate Student Scholarships*.
- Article II The Scholarship and Assistantship Committee is responsible for matters related to MPB Program's graduate student scholarships, including the scholarships' review, approval, audit, and appeal handling.
- Article III The Graduate Student Incentive Fund is divided into two categories: scholarships and Project Employee-Oriented Assistant subsidy, which graduate students may concurrently receive.
- (I) Scholarships: Provided as a reward for outstanding performance, financial assistance for economically disadvantaged students, and support for individual research purposes. Scholarships do not impose obligations and are not considered as remuneration for services.
- (II) Project Employee-Oriented Assistant Subsidy: Granted to students engaged in teaching or service within the program, assuming roles such as teaching assistants, administrative assistants, or adjunct positions.
- Article IV All students currently enrolled in MPB Program (except Mainland students) may apply for this scholarship and may receive other scholarships provided they meet the following criteria:
- (I) Applicants must actually reside in Taiwan during the semester in which they are in receipt of the scholarships.
- (II) Applicants for the "Project Employee-Oriented Assistant" position must possess a work permit.
- (III) Applicants cannot be employed full-time and must ensure work flexibility if employed part-time.
- Article V Every semester, the Scholarship and Assistantship Committee is responsible for determining the scholarships' and Project Employee-Oriented Assistant Subsidy's distribution ratio, amount, quota, recipient criteria, etc., in the following semester.

The recipients for each semester are announced following the review of the Scholarship and Assistantship Committee.

Article VI Applicants need to submit their application to MPB Program's office within the time frame stated in the latest announcement.

Applicants for the position of Project Employee-Oriented Assistant must confirm the job details with the employer, understand their rights and responsibilities, submit relevant forms to the program office within the specified deadline, and sign a labor contract in accordance with regulations. The contract should specify the workplace, working hours, duration, job responsibilities, salary, working guidelines, contract termination, and other relevant rights and obligations.

Article VII Graduate students who have received a minor demerit or any more serious penalty from the University due to violation of National Taiwan University regulations and it was confirmed, shall be ineligible to apply for and receive graduate student scholarships for a period of less than one year, commencing from the month following the confirmation. Additionally, those who have poor academic performance or have displayed poor work performance may not apply for and receive graduate student scholarships if deemed ineligible after review by the Scholarship Committee.

Article VIII Graduate student scholarship recipients in violation of the rules in the preceding paragraph shall not receive further scholarships and are required to return the overpaid amount.

Article IX Graduate students who wish to object to decisions made related to the scholarships may send an appeal letter to MPB Program, which shall, upon receipt of the appeal letter, convene a Scholarship and Assistantship Committee meeting to hold relevant discussions and reach a resolution. Appellants will then be notified of the committee's resolutions in writing, and may also, along with other involved parties, be asked to attend the committee's meetings if further explanation is needed.

Article X Matters not addressed herein shall be subject to the applicable National Taiwan University regulations, Ministry of Education laws and regulations, and the *Labor Standards Act*.

Article XI The Rules shall be passed by MPB Program Affairs Meeting and then implemented on the date of promulgation.